



The Leader in Graduate Enrollment Management

NAGAP MENTOR APPLICATION

Goals of the program:

- Increase retention of new members; help them to feel more connected to the professional community
- Recognize the important role of veteran members
- Encourage more intentional professional participation by new members (i.e. future volunteers, committee members, conference presenters, and board members)

Mentor requirements and expectations:

- Must have been a member of NAGAP for five or more years
- Must agree to a one-year obligation as a mentor
- It is the responsibility of the mentor to reach out to his/her mentee once assigned with each other. It is recommended that it's via phone but the mentor will be supplied with email contact as well.
- The mentor is asked to check-in with his/her mentee at least once every two months.
- The mentor should help to foster professional growth with his/her mentee through sharing Best Practices, Recruiting Information, and other techniques.
- At the conclusion of one year, the mentor will be asked to provide an evaluation of the experience and asked if he/she would like to participate in the future
- If the mentor is not satisfied with the mentor/mentee relationship, the mentor should contact the Mentor Program Coordinator with his/her concerns

Mentee requirements and expectations:

- Must have been a member of NAGAP for less than five years
- Must agree to a one-year obligation as a mentee
- Must agree to provide feedback regarding your relationship with your mentor and the Mentor Program every January and July

Please print or type:

Name/Title: _____

Name of Institution: _____

How long have you been a member of NAGAP? _____ years

Phone: _____ Email: _____

I understand that if I am selected as a NAGAP mentor, I will be expected to make a one-year commitment to the Program (or extend beyond that at the discretion of the participants)

Signature: _____

Date: _____

Please attach your responses to the following questions.

1. Describe your current role including the structure of your GEM office/operation and how many graduate programs you oversee.
2. Share with us, if any, any leadership role(s) you have had in NAGAP and how long you were in each role. List some of your accomplishments in this/these role(s).
3. What experience have you had in a mentoring relationship? Please describe what you learned from this experience and how it will impact your future contributions as a mentor.
4. Please include your institution size, type, and your role within GEM
5. Attach a copy of your resume.